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Employment exchange card renewal letter format

EMPLOYMENT CONTRACT

THIS CONTRACT is made as of the _____ day of _____, 20____ between
Company Name (Insert Owner or Company Name), a corporation (or other business type)
incorporated under the laws of (Insert State) and having its principal place of business at (Insert
address), (the Employer) and (Employee Name), of (City, State), the Contract Employee.

WHEREAS the Employer desires to obtain the benefit of the services of the Employee, and the
Employee desires to render such services on the terms and conditions set forth.

IN CONSIDERATION of the promises and other good and valuable consideration, the parties
agree as follows:

- 1. Employment**
The Employee, when so engaged throughout as "Employee" agrees that they will at all times faithfully,
industriously, and to the best of their skills, experience and talents, perform all of the duties
required of the position. In carrying out these duties and responsibilities, the Employee shall
comply with all Employer policies, procedures, rules, and regulations, both written and oral, as
are announced by the Employer from time to time.
- 2. Position Title**
As a (Insert Job Title), the Employee is required to perform all of their necessary job functions
and duties, and all other duties that may be assigned to Employee from time to time by
Employer. This is a (full-time/part-time) position, expected to average (x) hours per week.
- 3. Compensation**
As full compensation for all services provided, the Employee shall be paid at the rate of
_____ dollars (\$ _____) per (Insert Payment) and will be subject to (Insert
quarterly/other review period) review. Such payments shall be subject to normal
mandatory deductions by the Employer (i.e., Federal & State Taxes, Social Security, Medicare).
[omit last sentence if the worker is paid by 1599 instead of a W2]
- 4. Benefits**
In addition, the Employee will be eligible to participate in bonuses and other employee benefit
plans established by the Company for its employees from time to time. The Employer currently
offers (insert list of benefits offered, but not prices). More details on these benefits will be
provided under separate cover. The Employee is eligible for company benefits after (insert time
frame, must be less than 90 days after start date for health insurance).

DATE

Oak Hill Banks
12567 St. Rt. 327
Wellston, Ohio 45692

Dear Ms. Jones:

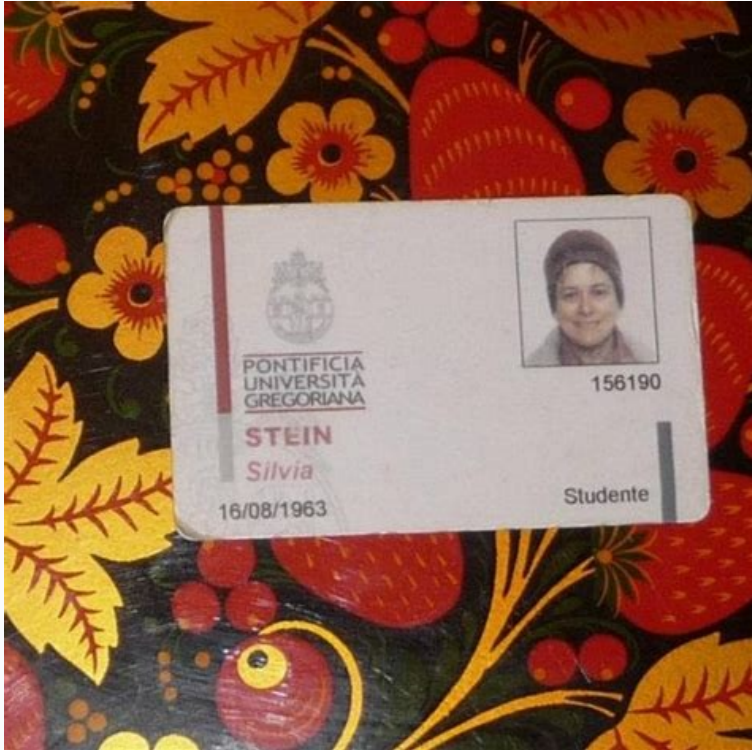
I am writing regarding my account number 305610 that I have with your institution. I have had
this account for several years and have enjoyed being a member of this fine bank. I am having
some health issues and will have to undergo a major medical procedure. I need to ask that Lisa
Smith, my daughter, be appointed representative over my account during my medical
downtime.

Please allow Lisa to make deposits, withdraw cash, purchase money orders or cashier's checks
and to have full access to my account. I also have 2 safety deposit boxes with your bank, but she
doesn't need access to those at this time. Should I not make it through the surgical procedures,
my will allows her access to these boxes. This authorization should be granted from today, DATE
until DATE unless otherwise notified.

I appoint Lisa Smith at 9090 David Ave, Jackson, Ohio 45640 to handle my banking. You can
reach me on my cell phone at 555-890-7845 if you have any questions. I look forward to
continuing my services with you banking institution.

Sincerely,

Robert Smith



Sample Letter Protecting Your Legal Rights

NOTE: This letter is a sample that needs to be customized to fit the facts of your individual situation and
state. All trademarks and registered services marks for companies are used without writing. Use the
letter as a guide and not a substitute for legal advice. The letter is not intended to be used as a legal document.
This letter is for informational purposes only. It is not intended to be used as a legal document.

The letter does not constitute an offer of insurance or any other financial product. Please do not rely on
this letter as a basis for making any financial decision. This letter is not intended to be used as a legal document.
For more information on financial products, please visit our website at www.example.com.

(Name of address or higher ranking line on envelope)
(Name of Recipient)

To: _____
Date of Post: _____
Address of Recipient Property: _____

Dear _____:

We are contacting you to see how to document our files and cooperate with your company to reach a
settlement. As you know, the success of our business depends on the success of our employees.
We are looking forward to resolving our dispute as quickly as possible, and it is important that we
address our dispute and legal rights.

We are writing to confirm our understanding that:
1) We have no legal obligation to you.
2) We will not be held liable for any damages or losses.
3) We will not be held liable for any damages or losses.

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could prevent these people from going AWOL (absent without leave) so which AAnot be compensated if they break the contract.Job renewal form Examplemigration.go.keDetailsFile FormatSize: 91 KBDownloadEmployment Card Renewal Formforms.gov.inDetailsFile FormatSize: 81 KBDownloadEmployment Renewal Application
Formworkplacereations.ieDetailsFile FormatSize: 509 KBDownloadEmployment Registration Renewal Formquamtax.comDetailsFormatFileSize: 420 KBDownloadFree Employment Renewal Formbsis.ca.govDetailsFile FormatSize: 87 KBDownloadThe Importance of Employment Renewal FormsIf you were the head of a company, you would want to
make sure that those workers who want to stay with the company have every legal document that links them to the company. renewed? This is used to give the person the opportunity to decide whether or not to continue. My contract lasts two years (more) and is about to end. e Signature Every kind of company has to keep an eye on all its employees.
I'm waiting for your answer.You sincerely,Your name is Designated Work Contact no. (Show your problem and the real situation) Please renew my employment contract for another two years as I am quite eager to continue with my responsibilities.Thank you very much for your trust.Best regards,Your name is Job Designation. [Format of the Example
Contract Renewal Letter for Manager. Director.

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